The ***Delaware Valley School District*** Health and Safety Plan outlines our school entity instructional and non- instructional school reopening activities for the 2020-2021 school year and was created in consultation with Colonial Intermediate Unit 20, Northampton/Monroe/Pike County Emergency Management Services, Pennsylvania Department of Health, Bethlehem Department of Health, and StarWellness. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. All school activities are informed by [Governor Wolf's Process to Open Pennsylvania](https://www.governor.pa.gov/process-to-reopen-pennsylvania/).

The Governor’s plan has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions. Depending upon the public health conditions in our county, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating our county as being in the red, yellow, or green phase. There may be times that our county may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen in our local area. The Delaware Valley School District Health and Safety Plan accounts for changing conditions to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

**PROTOCOLS, POLICIES, AND PROCEDURES that have been developed reflect the current recommendations and considerations put forth by the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and by orders and considerations of the Commonwealth of Pennsylvania. These items may be revised in the future to ensure compliance with future orders, recommendations, and considerations from the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and the Commonwealth of Pennsylvania.**

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| **Addressing Community Spread in K-12 Schools**  ***LEVEL OF COMMUNITY SPREAD (AS DETERMINED BY STATE AND LOCAL HEALTH OFFICIALS)*** | | |
| **Phase 1**  (Substantial Spread) | **Phase 2**  (Minimal/Moderate Spread) | **Phase 3**  (Low/No Spread) |
| * Schools that are closed, remain closed. Implement distance/remote learning (see Serving School Meals and Supporting Teaching and Learning). * Coordinate with local and state DOH health officials. * Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible). * Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting. * Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see Protecting Vulnerable Populations for considerations). * Schools remain closed and no sports are allowed in counties designated as being in the Red Phase. | * Schools may provide in-person instruction only in accordance with Department of Education guidance. * [Schools Subject to CDC](https://www.cdc.gov/coronavirus/2019-ncov/community/index.html) and Commonwealth Guidance. * Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity’s publicly available website. * Establish and maintain communication with local and state DOH health officials. * Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible). * Implement enhanced social distancing measures. * Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. * COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. * Establish a protocol for students/staff who feel ill/experience symptoms when they come to school. * Isolate and deep clean impacted classrooms and spaces. * Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness. * Districts have the authority and flexibility to close school buildings and utilize distance/remote learning as needed. * Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/ trustees) and posted on the school entity’s publicly available website. | * [Schools Subject to CDC](https://www.cdc.gov/coronavirus/2019-ncov/community/index.html) and Commonwealth Guidance. * Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity’s publicly available website. * Establish and maintain communication with local and state DOH. * Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible). * Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. * COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. * Establish a protocol for students/staff who feel ill/experience symptoms when they come to school. * Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness. * Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/ trustees) and posted on the school entity’s publicly available website. |

**For additional guidance on addressing community spread, see the** [**CDC's Consideration for Schools**](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html)

**Delaware Valley School District Decision Tree**

The Delaware Valley School District Path to Reopening for K-12 Schools: Health and Safety Plan not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below Delaware Valley SD Decision Tree provides a menu of instructional models and responses districts can adopt to ensure the continued success and safety of students and staff members.

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| ***Level of Community Spread***  *(as determined by state and local health officials)* | **Phase 1**  (Substantial Spread) | **Phase 2**  (Minimal/Moderate Spread) | | **Phase 3**  (Low/No Spread) | |
|  | **⇓** | **⇓** | **⇓** | **⇓** | **⇓** |
| ***Instructional Model*** | ***Distance/Remote Learning***  *School is closed to students.*  *Teaching and learning will be conducted using Schoology (LMS) - online learning system and/or other distance/remote learning methods.* | ***Distance/Remote Learning***  *Hybrid learning including alternating day schedules may be implemented.*  *Teaching and learning will be conducted using Schoology (LMS) - online learning system and/or other distance/remote learning methods.* | ***Traditional***  *Hybrid learning including alternating day schedules may be implemented.*  *Teaching and learning will be conducted in person at school on a regular five-day a week schedule. Schools will follow traditional school hours unless directed by the Pennsylvania Department of Education or other local emergency that would prevent a traditional instructional day.* | ***Distance /Remote Learning***  *Hybrid learning including alternating day schedules may be implemented.*  *Teaching and learning will be conducted using a Schoology (LMS) - online learning system and/or other distance/remote learning methods.* | ***Traditional***  *Hybrid learning including alternating day schedules may be implemented.*  *Teaching and learning will be conducted in person at school on a regular five-day a week schedule.* |
|  | **⇓** | **⇓** | **⇓** | **⇓** | **⇓** |
| ***Response***  *(as determined by local school entity in partnership with local departments of public health and community stakeholders)* | ***Extended Closure***  *School is closed to students.* | ***Minimal Use of School Building(s)***  *Implement distance/remote learning*  ***Targeted Closure***  *Isolate and disinfect affected areas*  *-or-*  ***Short-term Closure***  *Close for facility-wide cleaning* | ***School Building(s) Open***  *Implement more intensive mitigation strategies; encourage enhanced social distancing* | ***Minimal Use of School Building(s)***  *Implement distance/remote learning*  ***Targeted Closure***  *Isolate and disinfect affected areas*  *-or-*  ***Short-term Closure***  *Close for facility-wide cleaning* | ***School Building(s) Open***  *Implement preventative practices and additional proactive processes/protocols.* |
| ***Prevention Practices***  ***OPERATIONS*** | Schools are closed to students. | **Daily Cleaning Process:** Implement/continue regular cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.  **Distribution of Cleaning Supplies to Guests and Public Areas:** Hand sanitizer, with at least 60% alcohol, to be made available at all staff and guest entrances.  **Distribution of Cleaning Supplies to Staff:** Disinfectant wipes, gloves, and/or sanitizer, when possible, will be available in offices and classrooms where staff can clean surfaces throughout the school day.  **Sharing of Water Supply and Public Water Fountains:** Discontinue use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.  **Cleaning Supply Storage:** Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.  **Positive Test Result:** All areas used by an infected individual will be thoroughly cleaned and disinfected.  **Building HVAC and Air Circulation:** All building HVAC systems are regularly inspected, air filters are changed frequently and where available, additional fresh air will be increased. Buildings will maintain proper temperatures and air circulation.  **Cleaning Material Standards:** All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.  **Disinfection Process:** Custodial and Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.  **Training and Instruction for Staff**: Custodial and Maintenance staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification, notification and COVID-19 prevention signage through the buildings and office areas. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face shields.  **Daily Reminders and Messaging:** Use of PA system, email, and call system reminders for sanitizing throughout the day/overall reminders for social distancing.  **Personal Protection Equipment (PPE):** All Staff will be provided with face covering and PPE materials as needed or required.  **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**: Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.  **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs:** Signage will be posted at entrances, bathrooms, and throughout the facility.  **Limiting the sharing of materials among staff and students:** When possible, items should not be shared between staff and students to reduce the spread of infectious bodily fluids. Items that may need to be shared will be disinfected when possible. Personal Issuance of materials will be completed to the degree feasible.  **Materials, Resources and/or Supports Needed**  (List materials, resources and supports)  CDC Hand Hygiene: [Hand Hygiene Recommendations](https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html)  CDC Disinfecting Your Facility:  [Cleaning and Disinfecting Your Facility](https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html)  CDC Protect Yourself: [How to Protect Yourself & Others](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html)  CDC Symptoms: [Symptoms of Coronavirus](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html)  CDC COVID-19 and Children: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children>  CDC Communication Resources:  [Communication Resources](https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html) | | **Daily Cleaning Process:** Implement/continue regular cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.  **Distribution of Cleaning Supplies to Guests and Public Areas:** Hand sanitizer, with at least 60% alcohol, to be made available at all staff and guest entrances.  **Distribution of Cleaning Supplies to Staff:** Disinfectant wipes, gloves, and/or sanitizer, when possible, will be available in offices and classrooms where staff can clean surfaces throughout the school day.  **Sharing of Water Supply and Public Water Fountains:** Discontinue use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.  **Cleaning Supply Storage:** Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.  **Positive Test Result:** All areas used by an infected individual will be thoroughly cleaned and disinfected.  **Building HVAC and Air Circulation:** All building HVAC systems are regularly inspected, air filters are changed frequently and where available, additional fresh air will be increased. Buildings will maintain proper temperatures and air circulation.  **Cleaning Material Standards:** All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.  **Disinfection Process:** Custodial and Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.  **Training and Instruction for Staff**: Custodial and Maintenance staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification, and COVID-19 prevention signage through the buildings and office areas. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face shields.  **Daily Reminders and Messaging:** Use of PA system, email, and call system reminders for sanitizing throughout the day/overall reminders for social distancing.  **Personal Protection Equipment (PPE):** All Staff will be provided with face covering and PPE materials as needed or required.  **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**: Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.  **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs:** Signage will be posted at entrances, bathrooms, and throughout the facility.  **Limiting the sharing of materials among staff and students:** When possible, items should not be shared between staff and students to reduce the spread of infectious bodily fluids. Items that may need to be shared will be disinfected when possible. Personal Issuance of materials will be completed to the degree feasible.  **Materials, Resources and/or Supports Needed**  (List materials, resources and supports)  CDC Hand Hygiene: [Hand Hygiene Recommendations](https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html)  CDC Disinfecting Your Facility:  [Cleaning and Disinfecting Your Facility](https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html)  CDC Protect Yourself: [How to Protect Yourself & Others](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html)  CDC Symptoms: [Symptoms of Coronavirus](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html)  CDC COVID-19 and Children: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children>  CDC Communication Resources:  [Communication Resources](https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html) | |
| ***Human Resources*** | **Instructional, Office, Support Staff** (up to PA State occupancy maximums)   * are expected to report to work. * are required to complete a self-assessment prior to coming to work. * are required to follow the prescribed steps if the self-assessment indicates they are not to report to work.   An employee, by entering the work site, acknowledges that s/he has complied with DVSD protocols concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.  [CARE](https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf)  **Non Essential Work determination:**  DVSD will need to determine if it is feasible or permitted for non-essential staff to work remotely.  **Face Coverings:** Staff will wear face coverings when they leave their work space.  **Virtual Tools:** School Staff will utilize Schoology (LMS) to conduct essential business and keep in-person reporting to an absolute minimum during school closures.  **Healthy Environment:** Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by DVSD.  **Prevention Practices** Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, goodhygiene, and school specific protocols.  Encourage COVID-19 testing when signs are presented  **Posting of Employment Rights.** All federal and state employment postings relating to COVID will be followed.  [Workplace Posters](https://www.dol.gov/general/topics/posters)  Hygiene Practice for essential employees will be followed as per phase 2. | **Instructional, Office, Support Staff** (up to PA State occupancy maximums)   * are expected to report to work. * are required to complete a self-assessment prior to coming to work. * are required to follow the prescribed steps if the self-assessment indicates they are not to report to work.   An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by DVSD concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.  [CARE](https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf)  **Non Essential Work determination**: DVSD will determine if it is feasible or permitted for non-essential staff to work remotely.  **Face Coverings:** All Staff will wear face coverings when they leave their desks.  <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>  Special Education staff in self-contained classrooms and other staff working face-to-face with students (speech therapists, psychologists, one-to-one instructional assistants) will be provided face shields and if appropriate, gloves.  **Virtual Tools:** School Staff will utilize Schoology (LMS) to conduct essential business and keep in-person reporting to an absolute minimum during school closures.  **Healthy Environment:** Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by DVSD.  **Hygiene practices** for Staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.  <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>  [CDC Staff Training Video: How to Wear a Mask?](https://www.youtube.com/watch?v=CxWj1XD_YF4)  Encourage COVID-19 testing when signs are presented.  **Prevention Practices** Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, goodhygiene, and school specific protocols.  Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas  **Posting of Employment Rights.** All federal and state employment postings relating to COVID will be followed.  [Workplace Posters](https://www.dol.gov/general/topics/posters) | | **All staff** are expected to report to work:   * are required to complete a self-assessment prior to coming to work. * are required to follow the prescribed steps if the self- assessment indicates they are not to report to work.   An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by DVSD concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.  [CARE](https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19_CAREKit_ENG.pdf)  **Staff Not Reporting to Work:** DVSD will initiate a review process for staff who indicate they are unable to report to work due to a COVID-19 related circumstance following leave rights, absence protocols and the school entity’s policy.  **Face Coverings:** Staff will wear face coverings when entering the buildings and during all transitions. Face coverings will be worn in the presence of others when a 6ft distance is not feasible.  <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>  Special Education staff in self-contained classrooms and other staff working face-to-face with students (speech therapists, psychologists, one-to-one instructional assistants) will be provided face shields and if appropriate, gloves.  **Virtual Tools:** School District staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.  **Healthy Environment:** Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by DVSD.  **Hygiene practices** for Staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.  <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>  [CDC Staff Training Video: How to Wear a Mask?](https://www.youtube.com/watch?v=CxWj1XD_YF4)  Encourage COVID-19 testing when signs are presented.  **Prevention Practices** Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, goodhygiene, and school specific protocols.  Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.  **Posting of Employment Rights.** All federal and state employment postings relating to COVID will be followed.  [Workplace Posters](https://www.dol.gov/general/topics/posters) | |
| ***Transportation*** | Schools are closed to students. Transportation will not be provided. | **Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.**  Transportation will conduct daily cleaning and sanitizing of the school bus/vehicle fleet.  During the day/between transportation runs:  Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)    End of school day/after school activities: Thorough sanitation of all buses/school vehicles.  Sanitization of buses: All cleaning, sanitizing, and disinfecting will be conducted using products that meet or exceed the CDC requirements for COVID-19.  **Adjusting transportation schedules and practices to provide for social distancing between students**  All students riding School District transportation are required to wear PPE masks/face coverings. Students who have documented complex medical or behavioral needs that prevent them from wearing PPE face coverings will be addressed on a case-by-case basis.  All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings.  There will be no more than 2 students per seat.  **Professional Development and Training Plan for transportation staff**  Professional development and training will occur for all staff on the changes in a school district's policy and procedures in response to COVID-19. | | **Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.**  Transportation will conduct daily cleaning and sanitizing of the school bus/vehicle fleet.  During the day/between transportation runs:  Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)    End of school day/after school activities: Thorough sanitation of all buses/school vehicles.  Sanitization of buses: All cleaning, sanitizing, and disinfecting will be conducted using products that meet or exceed the CDC requirements for COVID-19.  **Adjusting transportation schedules and practices to provide for social distancing between students**  All students riding School District transportation are required to wear PPE masks/face coverings. Students who have documented complex medical or behavioral needs that prevent them from wearing PPE face coverings will be addressed on a case-by-case basis.  All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings.  There will be no more than 2 students per seat.  **Professional Development and Training Plan for transportation staff**  Professional development and training will occur for all staff on the changes in a school district's policy and procedures in response to COVID-19. | |

**Type of Reopening**

**Based on your county’s current designation and local community needs, which type of reopening has your school entity selected? *(SELECT ONE BOX BELOW)***

**X Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).**

**☐ Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).**

**☐ Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).**

**☐ Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).**

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening):** All DVSD K-12 programs and services will begin on August 31, 2020.

**Pandemic Coordinator/Team**

|  |  |
| --- | --- |
| **Individual(s)** | **Pandemic Team Roles** |
| Christopher Lordi | Pandemic Team Coordinator |
| John Bell | Superintendent |
| Peg Schaffer | Emergency Preparedness/Human Resources/Curriculum |
| Victoria McNeely | Technology and Elementary Education |
| Marvin Eversdyke | Building and Grounds/Facilities/Transportation |
| Diana Bixby  Cheryl Nielsen | Special Education/Mental Health Services |
| Brian Blaum | Secondary Education/DV Cyber Academy |
| William Hessling | Business Manager |
| Lisa Matarazzo | Communications |

**Key Strategies, Policies, and Procedures**

***The action plan documents the Delaware Valley School Districts thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table belows identifies a detailed summary describing the key strategies, policies, and procedures the Delaware Valley School District will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the Delaware Valley School Districts local plan for the phased reopening of schools.***

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| --- | --- | --- | --- | --- | --- |
| **Requirements**  *Level of Community Spread (as determined by state and local health officials)* | **Phase 1**  (Substantial Spread) | **Phase 2**  (Minimal/Moderate Spread) | **Phase 3**  (Low/No Spread) | **Lead Individual and Position** | **Professional Development**  **Y/N** |
| *Level of Community Spread (as determined by state and local health officials)* | Schools are closed to students. | Schools may provide in-person instruction only in accordance with Department of Education guidance | Schools may provide in-person instruction only in accordance with Department of Education guidance | PA Dept. of Health | N |
| **Prevention Practices** | **Schools are closed to students.**  **Prevention Practices**  Use social media and other  communications to inform  parents, students, and staff  about COVID-19 symptoms,  preventative measures, good  hygiene, and school/district  specific protocols. Encourage COVID-19 testing.  **Cleaning, Sanitizing, Disinfecting, and Ventilation**  Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.  **EPA Disinfectants**  -EPA#47371-129  -EPA#82972-1  **Cleaning, sanitizing and disinfecting**   * Continue routine cleaning and disinfecting for areas where minimal staff is utilizing facility * Continue cleaning excessively touched items throughout day * Areas not being used or occupied for 7 days or longer only need routine cleaning when reopening (virus does not live past the 7 day mark)   **Materials, Resources and/or Supports Needed**  CDC Hand Hygiene: [Hand Hygiene Recommendations](https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html)  CDC Disinfecting Your Facility:  [Cleaning and Disinfecting Your Facility](https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html)  CDC Protect Yourself: [How to Protect Yourself & Others](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html)  CDC Symptoms: [Symptoms of Coronavirus](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html)  CDC COVID-19 and Children: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children>  CDC Communication Resources:  [Communication Resources](https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html)  **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**  Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations.  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Personal Protective Equipment](https://docs.google.com/spreadsheets/d/1-EyoEeMie5NvgNwmyny0GNq9sh1eFeez9jxcAF5kTKY/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing)  Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas. | **Prevention Practices**  All high-touch surfaces will be disinfected regularly, including door handles, light switches, playground equipment, and student desks. Students and Staff will be encouraged to use individual water bottles from home or disposable plastic bottles. Where available, bottle filling stations will remain available for use. All individuals in school will sanitize or wash their hands on a frequent basis. Hand sanitizer, with at least 60% alcohol, will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.  **Cleaning, Sanitizing, Disinfecting, and Ventilation**  Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.  **EPA Disinfectants**  -EPA#47371-129  -EPA#82972-1  **Day shift custodial staff**   * Continue everyday responsibilities and tasks * Clean excessively touched items throughout the day   + door knobs   + hand railings   + light switches   + printer/copiers   + water fountains if not disabled   + Restrooms will be cleaned midday (using the proper PPE)     - wet mopping with disinfectant     - disinfecting toilets, urinals, sinks, paper dispensers and partitions * Perform classroom cleaning between am/pm classes   + dry mop   + wet mop     - wipe down and disinfect hard surfaces   **Night shift custodial staff**   * Continue everyday responsibilities and tasks * Cleaning restrooms using proper PPE * Vacuum * Dry mopping * wet mop with disinfectant * wipe down, clean and disinfect   + Chairs   + Desks   + Tables   + Doors/door handles, door frames   + Light switches   + Computers   + Phones   + Counters   + Corridor walls   + Hand railings * Any dirty surfaces will be washed with soap/water or cleaner before disinfecting * Electrostatic disinfecting fogger daily   **Custodial/Maintenance PPE**  PPE will be utilized in coordination with job duties performed and as indicated in guidelines set forth by the CDC and PA DOH.  **Ventilation**   * There will be an increase of outside air introduced to the building through our HVAC systems * Air filter changes will remain a priority * windows will be opened in areas where HVAC system is not capable of outside air transfer   **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**  Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations.  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Personal Protective Equipment](https://docs.google.com/spreadsheets/d/1-EyoEeMie5NvgNwmyny0GNq9sh1eFeez9jxcAF5kTKY/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing)  Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.  **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**  Signage will be posted at entrances, bathrooms, and throughout the facility.  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  **Limiting the sharing of materials among students**  Items should not be shared between students, when possible, to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use.  [Classroom hygiene plan](https://docs.google.com/document/d/1mqzICtwH1DGF3agDPnutAnNaTy6pOCGoRvdydDKqjb4/edit?usp=sharing)  Turn off drinking fountains and allow students and staff to bring water bottles from home. Where available, bottle filling stations will remain available for use.  **Materials, Resources and/or Supports Needed**  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing) | **Prevention Practices**  All high-touch surfaces will be disinfected regularly, including door handles, light switches, playground equipment, and student desks. Students and Staff will be encouraged to use individual water bottles from home or disposable plastic bottles. Where available, bottle filling stations will remain available for use. All individuals in school will sanitize or wash their hands on a frequent basis. Hand sanitizer, with at least 60% alcohol, will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.  **Cleaning, Sanitizing, Disinfecting, and Ventilation**  Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.  **EPA Disinfectants**  -EPA#47371-129  -EPA#82972-1  **Day shift custodial staff**   * Continue everyday responsibilities and tasks * Clean excessively touched items throughout the day   + door knobs   + hand railings   + light switches   + printer/copiers   + water fountains if not disabled   + Restrooms will be cleaned midday (using the proper PPE)     - wet mopping with disinfectant     - disinfecting toilets, urinals, sinks, paper dispensers and partitions * Perform classroom cleaning between am/pm classes   + dry mop   + wet mop     - wipe down and disinfect hard surfaces   **Night shift custodial staff**   * Continue everyday responsibilities and tasks * Cleaning restrooms using proper PPE * Vacuum * Dry mopping * wet mop with disinfectant * wipe down, clean and disinfect   + Chairs   + Desks   + Tables   + Doors/door handles, door frames   + Light switches   + Computers   + Phones   + Counters   + Corridor walls   + Hand railings * Any dirty surfaces will be washed with soap/water or cleaner before disinfecting * Electrostatic disinfecting fogger daily   **Custodial/Maintenance PPE**  PPE will be utilized in coordination with job duties performed and as indicated in guidelines set forth by the CDC and PA DOH.  **Ventilation**   * There will be an increase of outside air introduced to the building through our HVAC systems * Air filter changes will remain a priority * windows will be opened in areas where HVAC system is not capable of outside air transfer   **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**  Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations.  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Personal Protective Equipment](https://docs.google.com/spreadsheets/d/1-EyoEeMie5NvgNwmyny0GNq9sh1eFeez9jxcAF5kTKY/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing)  Hand soap and hand sanitizer, when available, will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.  **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**  Signage will be posted at entrances, bathrooms, and throughout the facility.  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  **Limiting the sharing of materials among students**  Items should not be shared between students, when possible, to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use.  [Classroom hygiene plan](https://docs.google.com/document/d/1mqzICtwH1DGF3agDPnutAnNaTy6pOCGoRvdydDKqjb4/edit?usp=sharing)  Turn off drinking fountains and allow students and staff to bring water bottles from home. Where available, bottle filling stations will remain available for use.  **Materials, Resources and/or Supports Needed**  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing) | Chris Lordi, DV Pandemic Coordinator  Marvin Eversdyke, Building and Grounds  Lisa Matarazzo, Communications | Y |
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| **Transportation of Students** | Schools are closed to students; buses used to deliver materials and resources to students.  **Materials, Resources and/or Supports Needed** | **Screening**  Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus/ van or brought to school.  Symptomatic or sick transportation staff will not be permitted on the bus/van.  **Social Distancing Practices**  The number of people on the bus/ van at one time will be minimized within reason to create social distance between students:   * 2 students per seat   Assigned seating will be provided and students will load the bus/ van by filling seats from back to front to limit students walking past students to find a seat.  Tape marks will be utilized to show where students sit.  Parents, guardians, and other caregivers will not be allowed on the bus.  **Face Coverings and other PPE equipment**  Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  Bus Drivers are required to wear face covering in the form of a mask or face shield at all times. Additionally, Bus Drivers will be required to wear a face shield during loading and unloading of students.  Monitors will be required to wear face covering in the form of a mask and face shield at all times on the bus/van.  Please follow the Activities for PPE Use Chart as embedded in  **Disinfect, Cleaning, and Ventilation**  Windows will remain open while transporting students, if weather allows to improve ventilation.  All high-touch surfaces on buses will be disinfected after each run and thoroughly cleaned daily.  **Other Strategies:**  Hand sanitizer for Students, Bus Driver, and Monitors   * Hand sanitizer, with at least 60% alcohol, will be provided for Students, Bus Drivers, and Monitors. * All Students will be required to sanitize hands before entering the bus/ van. * Bus Drivers/Monitors will be required to wash hands in accordance with Handwashing infection control guidelines will be followed. * [HANDWASHING PROTOCOL](https://docs.google.com/document/d/1WinaIc1TfZ4jLwTi6ZW98pLj5g2ZRlmQ-cY79NlP79k/edit) * No field trips will be provided. * No food or drink allowed on the bus/van. * Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers. * Bus/van will be aired out when not in use   **Materials, Resources and/or Supports Needed**  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [HANDWASHING PROTOCOL](https://docs.google.com/document/d/1WinaIc1TfZ4jLwTi6ZW98pLj5g2ZRlmQ-cY79NlP79k/edit)  CDC What bus transit operators need to know about COVID-19: [What Bus Transit Operators Need to Know About COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html)  CDC Educational Materials: [Educational Materials | Nonpharmaceutical Interventions](https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html) | **Screening**  Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus/ van or brought to school.  Symptomatic or sick transportation staff will not be permitted on the bus/van.  **Social Distancing Practices**  The number of people on the bus/ van at one time will be minimized within reason to create social distance between students:   * 2 students per seat   Assigned seating will be provided and students will load the bus/ van by filling seats from back to front to limit students walking past students to find a seat.  Tape marks will be utilized to show where students sit.  Parents, guardians, and other caregivers will not be allowed on the bus.  **Face Coverings and other PPE equipment**  Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  Bus Drivers are required to wear face covering in the form of a mask or face shield at all times. Additionally, Bus Drivers will be required to wear a face shield during loading and unloading of students.  Monitors will be required to wear face covering in the form of a mask and face shield at all times on the bus/van.  Please follow the Activities for PPE Use Chart as embedded in  **Disinfect, Cleaning, and Ventilation**  Windows will remain open while transporting students, if weather allows to improve ventilation.  All high-touch surfaces on buses will be disinfected after each run and thoroughly cleaned daily.  **Other Strategies:**  Hand sanitizer for Students, Bus Driver, and Monitors   * Hand sanitizer, with at least 60% alcohol, will be provided for Students, Bus Drivers, and Monitors. * All Students will be required to sanitize hands before entering the bus/ van. * Bus Drivers/Monitors will be required to wash hands in accordance with Handwashing infection control guidelines will be followed. * [HANDWASHING PROTOCOL](https://docs.google.com/document/d/1WinaIc1TfZ4jLwTi6ZW98pLj5g2ZRlmQ-cY79NlP79k/edit) * No field trips will be provided. * No food or drink allowed on the bus/van. * Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers. * Bus/van will be aired out when not in use   **Materials, Resources and/or Supports Needed**  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [HANDWASHING PROTOCOL](https://docs.google.com/document/d/1WinaIc1TfZ4jLwTi6ZW98pLj5g2ZRlmQ-cY79NlP79k/edit)  CDC What bus transit operators need to know about COVID-19: [What Bus Transit Operators Need to Know About COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html)  CDC Educational Materials: [Educational Materials | Nonpharmaceutical Interventions](https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html) | Chris Lordi, DV, Pandemic Coordinator  Marvin Eversdyke, Transport. Coordinator | Yes |
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| **Entering School Buildings** | Schools are closed to students.  District/school leaders utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to a minimum during school closures  Temperature screening will not be required upon entrance to school for Students or Staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No Student with symptoms will be sent on a bus or brought to school. All Delaware Valley School District Staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill. | Temperature screening will not be required upon entrance to school for Students or Staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No Student with symptoms will be sent on a bus or brought to school. All Delaware Valley School District Staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.  **Identifying and restricting non-essential visitors and volunteers**   * Visitors will be permitted on an as needed basis following building access procedures. * Minimal movement around the facility is expected. * Signage will be posted in hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and Delaware Valley School District Specific protocols. * Hand sanitizer, with at least 60% alcohol, will be provided to all Staff, Students, and visitors prior to entering the building. * Follow protocol for Students/Staff who feel ill/experience symptoms when they come to school. [Symptom screening flow chart](https://drive.google.com/drive/folders/1KNCfAl4rDDSnTmLaQ5a-P1GMnc2Jg9Zv?usp=sharing) * Limit unnecessary congregations of Students and Staff. * Spaced lines marked to enter the building and designate entrance and exit flow paths. * Screening of symptoms of illness will be required for staff and visitors prior to entering the school.   [Visitor Access Procedure](https://docs.google.com/document/d/116yvcuXafGWgD87Q4d5GQpyftV7zcZkcvgUA3PSryJo/edit?usp=sharing)   * Symptomatic or sick Staff, Students and visitors will not be permitted into the Delaware Valley School District operated buildings. * Face coverings will be required for all visitors entering the building and while visiting the building in accordance with the orders set forth by the Commonwealth.   [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)   * Nonessential visitors and volunteer will be restricted * Student drop off/pick up procedures will be posted on each elementary school website. Secondary student drop off directions will be sent home in the opening day letter and placed on the school website.   ***Materials, Resources and/or Supports Needed***  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Faculty and Staff COVID-19 Safety Agreement](https://docs.google.com/document/d/15tg5w_X4jsO69nxtcHT4MrI-MRyscwtbufn43JLrWPw/edit?usp=sharing) | Temperature screening will not be required upon entrance to school for Students or Staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No Student with symptoms will be sent on a bus or brought to school. All Delaware Valley School District Staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.  **Identifying and restricting non-essential visitors and volunteers**   * Visitors will be permitted on an as needed basis following access procedures. * Minimal movement around the facility is expected. * Signage will be posted in hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and Delaware Valley School District specific protocols. * Hand sanitizer, with at least 60% alcohol, will be provided to all Staff, Students, and visitors prior to entering the building. * Limit unnecessary congregations of Students and Staff. * Follow protocol for Students/Staff who feel ill/experience symptoms when they come to school. [Symptom screening flow chart](https://drive.google.com/drive/folders/1KNCfAl4rDDSnTmLaQ5a-P1GMnc2Jg9Zv?usp=sharing)   [Visitor Access Procedure](https://docs.google.com/document/d/116yvcuXafGWgD87Q4d5GQpyftV7zcZkcvgUA3PSryJo/edit?usp=sharing)   * Symptomatic or sick Staff, students and visitors will not be permitted into the Delaware Valley School District operated buildings. * Face coverings will be required for all visitors entering the building and while visiting the building in accordance with the orders set forth by the Commonwealth.   [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)   * Nonessential visitors and volunteer will be restricted   ***Materials, Resources and/or Supports Needed***  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Faculty and Staff COVID-19 Safety Agreement](https://docs.google.com/document/d/15tg5w_X4jsO69nxtcHT4MrI-MRyscwtbufn43JLrWPw/edit?usp=sharing) | John Bell, Superintendent of schools  Chris Lordi, Pandemic Coordinator |  |
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| **Serving Meals** | Schools are closed to students.    Practice established social  distancing protocols for necessary staff  Provide PPE to staff participating in meal preparation and distribution | All Students will eat meals in the cafeteria or designated area and will adhere to the policies and procedures of the individual school district/buildings.  Individuals will be urged to sanitize or wash their hands prior to, and after, eating.  Serving meals:   * + Spaced serving lines   + Staggered schedules for serving meals will be instituted whenever possible.   + Spaced seating     Face coverings will be required in accordance with the orders set forth by the Commonwealth.  [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  Hand sanitizer, with at least 60% alcohol, will be provided for students and staff  Disposable utensils will be utilized  No sharing of foods and utensils permitted  Cafeteria and serving lines (to the extent practicable) will utilize designate entrances and exit flow paths; stagger use  Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after each meal service  Posters encouraging covering coughs and sneezes, and washing hands often will be placed in cafeteria in sight of all students and staff  **Materials, Resources and/or Supports Needed**  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  **CDC Educational Materials:** [Educational Materials | Nonpharmaceutical Interventions](https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html) | All Students will eat meals in the cafeteria or designated area and will adhere to the policies and procedures of the individual school district/buildings.  Individuals will be urged to sanitize or wash their hands prior to, and after, eating.  Serving meals in Cafeteria:   * + Spaced serving lines   + Staggered schedules for serving meals will be instituted whenever possible.   + Spaced seating   Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  Hand sanitizer, with at least 60% alcohol, will be provided for students and staff  Disposable utensils will be utilized  No sharing of foods and utensils permitted  Cafeteria and serving lines (to the extent practicable) will utilize designate entrances and exit flow paths; stagger use  Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after each meal service  Posters encouraging covering coughs and sneezes, and washing hands often will be placed in cafeteria in sight of all students and staff  **Materials, Resources and/or Supports Needed**  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  **CDC Educational Materials:** [Educational Materials | Nonpharmaceutical Interventions](https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html) | Peg Schaffer, HR |  |
| **Social Distancing and Other Safety Protocols** | Schools are closed to students. | **Main office and meeting room occupancy**  Six-foot distancing will be in place where feasible. Virtual conferencing will be utilized to the maximum extent possible.  Face coverings will be required in accordance with the orders set forth by the Commonwealth.  [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  **Classroom/learning space occupancy**  Six-foot distancing will be in place where feasible.  Face coverings will be required in accordance with the orders set forth by the Commonwealth.  [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.  **Other social distancing and safety practices**  Signage will be utilized and posted throughout the DVSD buildings.  [Building Access Protocol](https://docs.google.com/document/d/1tCmSII95ehS4LmYCu204l9fCWCATL1HCjyOZ2tvNC34/edit?usp=sharing)  [Classroom Hygiene Procedures](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  **Materials, Resources and/or Supports Needed**  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing) | **Main office and meeting room occupancy**  Six-foot distancing will be in place where feasible. Virtual conferencing will be utilized to the maximum extent possible.  Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  **Classroom/learning space occupancy**  Six-foot distancing will be in place where feasible.  Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.  **Other social distancing and safety practices**  Signage will be utilized and posted throughout the DVSD buildings.  [Building Access Protocol](https://docs.google.com/document/d/1tCmSII95ehS4LmYCu204l9fCWCATL1HCjyOZ2tvNC34/edit?usp=sharing)  [Classroom Hygiene Procedures](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  **Materials, Resources and/or Supports Needed**  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing) | John Bell, Superintendent of Schools  Marvin Eversdyke, Director of Support Services |  |
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| **Transitioning in Congregate Settings** | Schools are closed to students. | **Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**  In meeting rooms and other group settings when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after use.  **Staggering the use of communal spaces and hallways**  High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.  **Other social distancing and safety practices**  Signage will be utilized and posted throughout the DVSD buildings.  [Building Access Protocol](https://docs.google.com/document/d/1avSChQZU0rpN7raLrfJv-KCtd6X7EOpmUDtcTQf17iI/edit?usp=sharing)  [Classroom Hygiene Procedures](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  **Materials, Resources and/or Supports Needed**  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing)  **District/School Transitioning Considerations:**   * Limit mixing between groups (to the extent practicable) * For class changes and other transitions throughout the school day:   + Provide additional time for transitions   + Where necessary, designate areas of the hallway (i.e. lanes) as flow paths to keep students separated   + Plan staggered class (ex: by hall, odd/even room numbers, grade/discipline) changes to decrease number of students in hallways at one time   + Have the same group of students stay with the same staff (whenever possible)   **Materials, Resources and/or Supports Needed**  [Faculty and Staff COVID-19 Safety Agreement](https://docs.google.com/document/d/15tg5w_X4jsO69nxtcHT4MrI-MRyscwtbufn43JLrWPw/edit?usp=sharing) | **Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**  In meeting rooms and other group settings when feasible, individuals will be seated in staggered arrangements to avoid “across-the-table” seating. Individuals will be required to sanitize or wash their hands prior to, and after use.  **Staggering the use of communal spaces and hallways**  High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking.  **Other social distancing and safety practices**  Signage will be utilized and posted throughout the DVSD buildings.  [Building Access Protocol](https://docs.google.com/document/d/1avSChQZU0rpN7raLrfJv-KCtd6X7EOpmUDtcTQf17iI/edit?usp=sharing)  [Classroom Hygiene Procedures](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  **Materials, Resources and/or Supports Needed**  [Signage to be Posted](https://drive.google.com/drive/folders/17HYyZcK49wZYz9x9dXtvaA-funcJwE4H?usp=sharing)  [Handwashing toolkit](https://drive.google.com/drive/folders/1u7UPJtA9758Is2KVETyjHTMck5esEqNc?usp=sharing)  [Types of PPE](https://docs.google.com/spreadsheets/d/1fIGtNaNOOPGnmJTqDVcw-zFx1Go0OSGZow8n60BqE5M/edit#gid=0)  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing)  **District/School Transitioning Considerations:**   * Limit mixing between groups (to the extent practicable) * For class changes and other transitions throughout the school day:   + Provide additional time for transitions   + Where necessary, designate areas of the hallway (i.e. lanes) as flow paths to keep students separated   + Plan staggered class (ex: by hall, odd/even room numbers, grade/discipline) changes to decrease number of students in hallways at one time   + Have the same group of students stay with the same staff (whenever possible)   **Materials, Resources and/or Supports Needed**  [Faculty and Staff COVID-19 Safety Agreement](https://docs.google.com/document/d/15tg5w_X4jsO69nxtcHT4MrI-MRyscwtbufn43JLrWPw/edit?usp=sharing) |  |  |
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| **Large Group Gatherings** | Schools are closed to students.  Abide by the maximum number of people allowed as defined by Governor’s current statewide order | Health and safety guidance from the CDC and DOH will be followed regarding large group gatherings.  During the COVID-19 Pandemic all events including workshops, training, student events (e.g. field trips and assemblies), family/ community events, and job-alike meetings will be canceled for the first marking period or until deemed appropriate.  **Preventative measures in place for all other large group activities (e.g. recess and school/security safety drills):**   * Abide by the maximum number of people allowed to congregate as defined by the Governor. * Discourage the congregation of students in parking lots and common areas * Stagger the schedule for large group gatherings (i.e. recess and school meals) * Identify and utilize large spaces (i.e. gymnasiums,   Auditoriums, outside spaces – as weather permits) for social distancing   * Face coverings will be required in accordance with the orders set forth by the Commonwealth.   [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)   * Follow the building access procedures * Follow DVSD Emergency Drill Procedures | Health and safety guidance from the CDC and DOH will be followed regarding large group gatherings.  During the COVID-19 Pandemic all events including workshops, training, student events (e.g. field trips and assemblies), family/ community events, and job-alike meetings will be canceled for the first marking period or until deemed appropriate.  **Preventative measures in place for all other large group activities (e.g. recess and school/security safety drills):**   * Abide by the maximum number of people allowed to congregate as defined by the Governor. * Discourage the congregation of students in parking lots and common areas * Stagger the schedule for large group gatherings (i.e. recess and school meals) * Identify and utilize large spaces (i.e. gymnasiums,   Auditoriums, outside spaces – as weather permits) for social distancing   * Face coverings will be required in accordance with the orders set forth by the Commonwealth.   [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)   * Follow the follow building access procedures * Follow DVSD Emergency Drill Procedures |  |  |
| **Teaching, Learning, and Support Services** | Schools are closed to students.  All instruction must be provided via remote learning, whether using Schoology (LMS) and school entities will adhere to Continuity of Education Plan | **Traditional Instructional Model**   * Schools can deliver traditional instruction under Minimal/Moderate spread by implementing the recommendations outlined in this guidance. * District or school-wide distance/remote learning is allowable and an individual decision of each student/family. All elementary students attend in-person or via Zoom for a full day of classes (unless they choose cyber or home schooling) Secondary students would attend via zoom on alternating days. * Use scheduling to balance class numbers as much as possible to ensure maximize social distancing. * Standard operating procedures will be implemented while taking preventative measures such as: Providing hand sanitizer, with at least 60% alcohol, for students and staff; conducting cleaning of classrooms and high-touch surfaces each day; limiting physical interaction through partner or group work. * Utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. * Special education students will be encouraged to continue in person instruction as these students often rely on daily routines and social interactions to address their individual learning needs. * Students that are vulnerable and high risk for illness will be encouraged to continue remote instruction as these students’ health can be affected by COVID-19   **Schedules**  *Alternating Days:* Secondarystudents would be divided into 2 groups. Groups would alternate face-to-face and virtual instruction during the week.   * One example: Group A would attend Monday and Tuesday and work virtually the remainder of the week. Group B would attend Thursday and Friday and work virtually the other days of the week. Wednesday would be a rotating alternating day.   **INFECTION CONTROL:**  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing) | **Traditional Instructional Model**   * Schools can deliver traditional instruction under Minimal/Moderate spread by implementing the recommendations outlined in this guidance. * District or school-wide distance/remote learning is allowable and an individual decision of each student/family. All students attend in-person or via Zoom for a full day of classes (unless they choose cyber or home schooling). * Use scheduling to balance class numbers as much as possible to ensure maximize social distancing. * Standard operating procedures will be implemented while taking preventative measures such as: Providing hand sanitizer, with at least 60% alcohol, for students and staff; conducting cleaning of classrooms and high-touch surfaces each day; limiting physical interaction through partner or group work. * Special education students will be encouraged to continue in person instruction as these students often rely on daily routines and social interactions to address their individual learning needs. * Students that are vulnerable and high risk for illness will be encouraged to continue remote instruction as these students’ health can be affected by COVID-19   **INFECTION CONTROL:**  [Classroom Hygiene Procedure](https://docs.google.com/document/d/1yW8b-YhZ-GDyBlypP_zhk51Q9q-7qy1zb9Yrkd_HLWU/edit?usp=sharing) |  |  |
|  | | | | | | |
| **Behavioral Health Supports and SEL Considerations** | Employees have access to a variety of Behavioral Health Supports that may include:   * Community resources * HR Department   Students and Families have access to the following Behavioral Health Supports:   * Monroe/Pike County residents- [Find a Provider: HealthChoices Members](https://members.ccbh.com/find-provider) * [Carbon-Monroe-Pike Mental Health and Development Services](http://www.cmpmhds.org)   [SEL Instructional Practices/Supports (Trauma Impacts of COVID-19)](https://docs.google.com/document/d/1jrkyy0eCpbec7U-FsTzydyJDWXnJFipxPAzzKX7Z_YQ/edit?usp=sharing) | Employees have access to a variety of Behavioral Health Supports that may include:   * Community resources * HR Department   Students and Families have access to the following Behavioral Health Supports:   * Monroe/Pike County residents- [Find a Provider: HealthChoices Members](https://members.ccbh.com/find-provider) * [Carbon-Monroe-Pike Mental Health and Development Services](http://www.cmpmhds.org)   [SEL Instructional Practices/Supports (Trauma Impacts of COVID-19)](https://docs.google.com/document/d/1jrkyy0eCpbec7U-FsTzydyJDWXnJFipxPAzzKX7Z_YQ/edit?usp=sharing) | Employees have access to a variety of Behavioral Health Supports that may include:   * Community resources * HR Department   Students and Families have access to the following Behavioral Health Supports:   * Monroe/Pike County residents- [Find a Provider: HealthChoices Members](https://members.ccbh.com/find-provider) * [Carbon-Monroe-Pike Mental Health and Development Services](http://www.cmpmhds.org)   [SEL Instructional Practices/Supports (Trauma Impacts of COVID-19)](https://docs.google.com/document/d/1jrkyy0eCpbec7U-FsTzydyJDWXnJFipxPAzzKX7Z_YQ/edit?usp=sharing) |  |  |
| **Protecting Students and Staff at High Risk for Severe Illness** | Schools are closed to students. | **Protecting students and staff at higher risk for severe illness**   * Staff will have the opportunity to [self-Identify as high risk](https://docs.google.com/forms/d/1LIhEcB5LmAWYwheK-zoYme9hTm_kyqAuhCQ3asPy89Y/prefill) so [accommodation or leave can be determined](https://docs.google.com/document/d/1o6BnVcuPlNRfu-QgEzBcz4T_FQ6Q-teeJTsc4KMCV7c/edit?usp=sharing) ([leave also available if daycare/school impacted](https://docs.google.com/document/d/1QtRovpapRdrqepAms0jktk66Dse95XGOa_xwMc18kyA/edit?usp=sharing)) prior to returning to face to face instruction. Continuity of education plan should be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate. * Establish point-of-contact with the local health department * [Identify local COVID-19 testing sites](https://www.health.pa.gov/topics/disease/coronavirus/Pages/Symptoms-Testing.aspx) * Establish a process for regular check-ins with vulnerable students and staff * Administrative Procedures Faculty * Staff COVID-19 Safety Plan Acknowledgement * Department of Labor [“Determining FFCRA Eligibility” web tool](https://www.dol.gov/agencies/whd/ffcra/benefits-eligibility-webtool)   **Use of face coverings:**  Face coverings will be required in accordance with the orders set forth by the Commonwealth.  [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  **Unique safety protocols for students with complex needs or other vulnerable individuals**   * Allow vulnerable students to complete their coursework virtually * Allow an early transition for vulnerable students to go to classes * Training provided to all staff working with populations of students with complex needs and classified as vulnerable individuals * Training provided to all staff on infection control and how to mitigate the spread of germs. Training will be focused on:   + How germs are spread.   + [Hand hygiene procedures](https://docs.google.com/document/d/1WinaIc1TfZ4jLwTi6ZW98pLj5g2ZRlmQ-cY79NlP79k/edit?usp=sharing)   + Daily health screening procedures   + When to quarantine   + When not to report to work due to exposure or illness   + Review of classroom hygiene procedures   + When and how to use PPE   <https://dvsd-pa.safeschools.com/login>  **Strategic deployment of staff**   * Substitute Teacher Training Program for Delaware Valley SD * Temporary reassignment of staff to vacant positions   **Materials, Resources and/or Supports Needed**  [Faculty and Staff COVID-19 Safety Agreement](https://docs.google.com/document/d/15tg5w_X4jsO69nxtcHT4MrI-MRyscwtbufn43JLrWPw/edit?usp=sharing)  [COVID-19 Guidance for Pennsylvania Businesses](https://www.governor.pa.gov/covid-19/business-guidance/) | **Protecting students and staff at higher risk for severe illness**   * Staff will have the opportunity to [self-Identify as high risk](https://docs.google.com/forms/d/1LIhEcB5LmAWYwheK-zoYme9hTm_kyqAuhCQ3asPy89Y/prefill) so [accommodation or leave can be determined](https://docs.google.com/document/d/1o6BnVcuPlNRfu-QgEzBcz4T_FQ6Q-teeJTsc4KMCV7c/edit?usp=sharing) ([leave also available if daycare/school impacted](https://docs.google.com/document/d/1QtRovpapRdrqepAms0jktk66Dse95XGOa_xwMc18kyA/edit?usp=sharing)) prior to returning to face to face instruction. Continuity of education plan should be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate. * Establish point-of-contact with the local health department * [Identify local COVID-19 testing sites](https://www.health.pa.gov/topics/disease/coronavirus/Pages/Symptoms-Testing.aspx) * Establish a process for regular check-ins with vulnerable students and staff * Administrative Procedures Faculty * Staff COVID-19 Safety Plan Acknowledgement * Department of Labor [“Determining FFCRA Eligibility” web tool](https://www.dol.gov/agencies/whd/ffcra/benefits-eligibility-webtool)   **Use of face coverings:**  Face coverings will be required in accordance with the orders set forth by the Commonwealth. [Expanded Masking Order](https://www.governor.pa.gov/wp-content/uploads/2020/07/20200701-SOH-Universal-Face-Coverings-Order.pdf)  **Unique safety protocols for students with complex needs or other vulnerable individuals**   * Allow vulnerable students to complete their coursework virtually * Allow an early transition for vulnerable students to go to classes * Training provided to all staff working with populations of students with complex needs and classified as vulnerable individuals. * Training provided to all staff on infection control and how to mitigate the spread of germs. Training will be focused on:   + How germs are spread.   + [Hand hygiene procedures](https://docs.google.com/document/d/1WinaIc1TfZ4jLwTi6ZW98pLj5g2ZRlmQ-cY79NlP79k/edit?usp=sharing)   + Daily health screening procedures   + When to quarantine   + When not to report to work due to exposure or illness   + Review of classroom hygiene procedures   + When and how to use PPE   <https://dvsd-pa.safeschools.com/login>  **Strategic deployment of staff**   * Substitute Teacher Training Program for Delaware Valley School District * Temporary reassignment of staff to vacant positions   **Materials, Resources and/or Supports Needed**  [Faculty and Staff COVID-19 Safety Agreement](https://docs.google.com/document/d/15tg5w_X4jsO69nxtcHT4MrI-MRyscwtbufn43JLrWPw/edit?usp=sharing)  [COVID-19 Guidance for Pennsylvania Businesses](https://www.governor.pa.gov/covid-19/business-guidance/) |  |  |
| **Sports, Extracurricular Activities, and Field Trips** | **Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports**  **Schools are closed to students.** | **Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports**  **PK-12 Athletics Health and Safety Plan**  Students attending DVSD that participate in school sports, would adhere to their school district’s PK-12 Athletics Health and Safety Plan  **Community Based and Work-based instruction**  DVSD schools will follow PDE andDOH guidelines regarding community and work-based instruction.  **Materials, Resources and/or Supports Needed**  PA Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency: [*COVID-19 Guidance for Sports*](https://www.governor.pa.gov/covid-19/sports-guidance/)  CDC Considerations for Youth Sports: [*Considerations for Youth Sports*](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html)  Guidance for Business in the Restaurant Industry (Concessions): [*COVID-19 Guidance for Businesses in the Restaurant Industry*](https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/) | **Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports**  **PK-12 Athletics Health and Safety Plan**  Students attending DVSD that participate in school sports, would adhere to their school district’s PK-12 Athletics Health and Safety Plan.  **Community Based and Work-based instruction**  DVSD schools will follow PDE and DOH guidelines regarding community and work-based instruction.  ***Materials, Resources and/or Supports Needed***  PA Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency: [*COVID-19 Guidance for Sports*](https://www.governor.pa.gov/covid-19/sports-guidance/)  CDC Considerations for Youth Sports: [*Considerations for Youth Sports*](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html)  Guidance for Business in the Restaurant Industry (Concessions): [*COVID-19 Guidance for Businesses in the Restaurant Industry*](https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/) |  |  |

**Health and Safety Plan Professional Development**

***The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:***

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| --- | --- | --- | --- | --- | --- | --- |
| **Topic** | **Audience** | **Lead Person and Position** | **Session Format** | **Materials, Resources, and/or Supports Needed** | **Start Date** | **Completion Date** |
| Coronavirus Awareness | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Coronavirus: CDC Guidelines for Making & Using Closh Face Coverings | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Coronavirus: Cleaning and Disinfecting your Workplace | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Coronavirus: Managing Stress and Anxiety | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Coronavirus: Preparing your Household | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Coronavirus: Reopening your Organization | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Coronavirus: Transitioning to a Remote Workforce | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Pandemic Flu | All DVSD Employees | HR Office | Virtual Trainings | Safe Schools Login | July 3, 2020 | August 28, 2020 |
| Schoology- “Self-Paced Getting Started with Schoology” | Teachers/Instructional staff | HR Office/Technology | Virtual Trainings | Schoology login | July 20, 2020 | August 28, 2020 |
| Leveraging Schoology in a Leadership Role | Instructional Administrators | HR Office | Virtual Trainings | Schoology login | August, 2020 | August 28, 2020 |
| Schoology Train the trainer sessions | Lead Teachers | HR Office/Technology | Virtual Trainings | Schoology login | August, 2020 | August, 2020 |
| New Teacher Orientation | New Faculty | HR Office | Virtual Trainings/or social distancing in DVHS | Induction manual | Aug.25, 2020 | June, 2021 |
| School Opening Training   * Coronavirus modules * Mental Health First Aid * PLC or First in Math Training | All Instructional Staff | HR Office | Virtual Trainings | Safe Schools Login  ZOOM  Go-To-Meeting | Aug. 28, 2020 | Aug. 28, 2020 |
| Substitute Teacher Orientation | Substitute Trainings | HR Office | Virtual Trainings | ZOOM | Aug. 26, 2020 | August, 26, 2020 |

**Health and Safety Plan Communications**

***Timely and effective communication with families and staff about health and safety protocols and schedules is critical. Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Topic** | **Audience** | **Lead Person and Position** | **Mode of Communications** | **Start Date** | **Completion Date** |
| Parent Survey #1 about possible reopening options | All Parents | Superintendent | Website, Automated Call, Social Media | 7/1/20 | 7/12/20 |
| Staff Survey #1 about ability to return and needs | All Staff | Assistant Superintendent | Automated Call, Email | 7/6/20 | 7/15/20 |
| Reopening Options Presentation | Entire Community | Superintendent | PowerPoint presentation broadcast live via DV YouTube Channel; posted on DV website | 7/16/20 | Ongoing via website |
| Parent Survey #2 about Options A-C | All Parents | Superintendent | Website, Automated Call, Social Media | 7/20/20 | 7/26/20 |
| Staff Email about Reopening Options | All Staff | Superintendent | Automated Call, Email | 7/20/20 | 7/26/20 |
| Reopening Plan | Entire Community | Superintendent | PowerPoint presentation broadcast live via YouTube channel; posted on DV website | 8/6/20 | Ongoing via website |
| Summer Letter to Families | Parents & Students | Principals | U.S. Mail; posted on website | 8/14/20 | 8/14/20 |

**RESOURCES:**

**Regional Members of Pandemic Committees:**

***Committees included members from Colonial Intermediate Unit 20, the 13 school districts in the CIU20 region, 3 career technical schools in the CIU20 region, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the Department of Health and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.***

* Superintendent's Advisory Council
  + Christopher Wolfel, Executive Director, Colonial Intermediate Unit 20
  + William Haws, Superintendent, Bangor Area School District
  + Joseph Roy, Superintendent, Bethlehem Area School District
  + John Bell, Superintendent, Delaware Valley Area School District
  + William Riker, Superintendent, East Stroudsburg Area School District
  + David Piperato, Superintendent, Easton Area School District
  + Dennis Riker, Superintendent, Nazareth Area School District
  + Joseph Kovalchick, Superintendent, Northampton Area School District
  + Walter Schlegell, Superintendent, Pen Argyl Area School District
  + Lee Lesisko, Superintendent, Pleasant Valley Area School District
  + Elizabeth Robison, Superintendent, Pocono Mountain Area School District
  + Craig Butler, Superintendent, Saucon Valley Area School District
  + Cosmos Curry, Superintendent, Stroudsburg Area School District
  + Douglaas Wagner, Superintendent, Wilson Area School District
  + Adam Lazarchick, Executive Director, Bethlehem Area Vocational-Technical School
  + Adrianne Jones, Administrative Director, Career Institute of Technology
  + Dennis Virga, Administrative Director, Monroe Career and Technical Institute
* Teaching and Learning
  + Michelle Bozzini, Director of Professional Learning and Curriculum, CIU20
  + Heather Heimer, Supervisor of STEM and School Improvement, CIU20
  + Denise Kaminski, Assistant Director of Professional Learning and Curriculum, CIU20
  + Renee Harris, Supervisor of Online and Cyber Services, CIU20
  + Susan Kandianis, Supervisor of Educational Technology, CIU20
  + Ariel Hartman, TaC, CIU20
  + Ryan Moran, Assistant Superintendent, East Stroudsburg SD
  + Wanda Lesoine, Assistant Superintendent, Stroudsburg Area SD
  + Kristine Rosenberger, Assistant Superintendent, Saucon Valley SD
  + David Wright, Assistant Superintendent, Wilson SD
  + Isabel Resende, Assistant Superintendent, Nazareth SD
* Special Education and Pupil Services
  + Jackie Bartek, Director of Special Education, CIU20
  + James McDonald, Director of Resolve Behavioral Health Services
  + Lynda Hopkins, Director of Special Education, Stroudsburg Area School District
  + Tricia Viglione, Director of Special Education, Pen Argyl Area School District
  + Claire Hogan, Chief Pupil Services Office, Bethlehem Area School District
* Technology
  + Adam S. Lazarchak, Executive Director, Bethlehem Area Vocational Technical School
  + Alex Sterenchock, Network Administrator, Pleasant Valley School District
  + Ann Bauer, Student Information Data Specialist, Pleasant Valley School District
  + Anne McEntire, Supervisor of Education Technology K-5, Easton Area School District
  + Beth Rajan Sockman, Assistant Professor Media Communication and Technology, East Stroudsburg University
  + Brian Borosh, Director of Technology, East Stroudsburg Area School District
  + Brian Dravecz, Supervisor of Technology, Colonial IU 20
  + Carise Comstock, Principal, Lehigh Valley Charter High School for the Arts
  + Craig Brown, Technology Services, Delaware Valley School District
  + Cristal McCollum, Director of Technology Integration, K-12, Lehigh Valley Academy
  + David Ifkovits, Supervisor of Management Information Systems, Pen Argyl School District
  + Dr. David Wright, Assistant Superintendent, Wilson Area School District
  + Garry Musselman, Technology Coordinator, Wilson Area School District
  + Guylaine Campbell, Technology Administrator, Bethlehem Catholic High School
  + Heather Heimer, Assistant Director of Professional Learning, Colonial IU 20
  + James Colbert, Instructional Technology, Saucon Valley School District
  + Jamie Quick, Technology Coordinator, Bethlehem Area Vocational Technical School
  + JD Eates, Assistant Director of Information Technology, Nazareth Area School District
  + Jennifer Levernier, Executive Office & Technology Manager, Student Support Associate, Lehigh Valley Charter High School for the Arts
  + Jeremy Sawicki, Director of Technology Services, Pocono Mountain School District
  + Joann McCarthy, Technology Coordinator, Career Institute of Technology
  + Joe Curran, Network Administrator, Stroudsburg Area School District
  + Joe Robinson, Technology Manager, Lehigh Valley Academy
  + Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
  + Kathleen H. Bondi, Assistant Superintendent of Instructional Technology / Government Programs, Allentown Diocese
  + Kurt Paccio, Director of Technology, Northampton Area School District
  + Lee Gaudreau, Director, Network Administration, Moravian Academy
  + Lee Lesisko, Superintendent, Pleasant Valley School District
  + Marie E. Bachman, Chief Technology Officer, Bethlehem Area School District
  + Michael Peck, PAACA Cyber Coordinator, Pen Argyl School District
  + Michael Uelses, Director of Information Technology, Nazareth Area School District
  + Michael Uelses, Director of Information Technology, Nazareth Area School District
  + Mr. Kristopher Dorshimer, Supervisor of Technology, Monroe Career and Technical Institute
  + Mrs. Jaime Arnts, Supervisor of Education Technology 6-12, Easton Area School District
  + Ms. Dolores Notari , Business Instructor, Pocono Mountain School District
  + Patti Hannon, Tech Support, Delaware Valley School District
  + Paul Bien, Tech Support, Moravian Academy
  + Renee Harris, Supervisor of Online Teaching & Learning, Colonial IU 20
  + Scott Best, Supervisor of IT Support Services, Bethlehem Area School District
  + Stacy Famoso, Director of Instructional Technology, Stroudsburg Area School District
  + Stephen Spengler, Director of Instructional Technology, Pocono Mountain School District
  + Susan Kandianis, Supervisor of Educational Technology, Colonial IU 20
  + Susan Stem, Director of Information Technology, Easton Area School District
  + Tim Curran, Technology Director, Bangor Area School District
  + Tom Kalinoski, Director of Technology and Operations, Colonial IU 20
  + Victoria McNeely, Director of Technology and Elementary Education, Delaware Valley School District
* Transportation
  + Robert Sutjak, Director of Transportation, CIU20
  + Thomas Hendel, Coordinator of Transportation, CIU20
  + Sandy McKeon, Transportation Manager, Bethlehem
  + Dawn Rohrer, Director of Transportation, East Stroudsburg
  + Ron Pacchioli, Director of Transportation, Easton
  + Patricia Quinn, Supervisor of transportation, Nazareth
  + Brian Leskowich, Director of Transportation, Northampton
  + William Gasper, Director of Operations, Pleasant Valley
  + Patricia Diehl, Admin Asst. to Supervisor of Operations, Saucon Valley
  + Stacy Polak, Admin. Asst. to Supervisor of Operations, Saucon Valley
  + John McCabe, Supervisor of campus operations, Saucon Valley
  + Kevin Aul, Supervisor of Transportation, Stroudsburg
  + Ken Case, Director of Operations, Wilson
  + Dora LeBar, Liason for West Campus Transportation, Pocono Mt.
  + Barb Hufnagel, Liason for East Campus Transportation, Pocono Mt.
  + Jean Cantania, Supervisor of Transportation, Pocono Mt. First Student
  + Jennifer Kulp, Asst. Supervisor of Transportation, Nazareth
  + Dana Farace, Coordinator of Transportation, Pen Argyl
* Facilities
  + Brad Pensyl, exec director of support staff services, Pocono Mountain
  + John McCabe, Supervisor of Campus Operations, Saucon Valley
  + Jonathan Jenny, Director of Maintenance, Northampton
  + Ken Case, Supervisor of Facilities Operations, Wilson
  + Mark Stein, Chief Facilities and Operations Officer, Bethlehem
  + Marvin Eversdyke, Director of Support Services, Delaware Valley
  + Mr. Frank Pecci, Supervisor of Buildings and Grounds, Monroe Career and Technical Institute
  + Mr. Michael Farace, Supervisor of Buildings and Grounds, Pen Argyl
  + Mr. William Gasper, Director of Operations, Pleasant Valley
  + Mrs. Katie Vietro, Supervisor of District Operations, Easton
  + Nick Kornafel, , CIT
  + Robert P. Zemanick, Director of Facilities & Operations, Nazareth
  + Ron Baker, , Bangor
  + Ryan Davis, Supervisor of Buildings & Grounds, BAVTS
  + Scott Ihle, Director of Facilities, East Stroudsburg
  + Terry Eilber, Supervisor of Buildings and grounds, Stroudsburg
* Safety, Health, Dining and Security: Emergency Preparedness
  + Frank DeFelice, Assistant Executive Director, CIU20
  + Christina Williams, Supervisor of Health and Wellness, CIU20
  + Joseph Kondisko, Director of Student Services, Bangor ASD
  + Adam Lazarchak, Executive Director, BAVT
  + Todd Repsher, Coordinator School Safety / Emerg. Mgmt, Bethlehem ASD
  + Kathy Halkins, Supervisor Health Services, Bethlehem
  + Kim Zsitek-Brannan, Supervisor Health Services, Bethlehem
  + Angela Cummings, Dietary, Bethlehem
  + Carolyn Krotowski, Principal,Colonial Academy/ CIU20
  + Mike Halmar, Assistant Principal, Colonial Academy/ CIU20
  + Chris Lordi, Director of Administrative Services, Delaware Valley SD
  + Eric Forsyth, Director of Admin Services,
  + John Remaley, Chief Security Officer,Easton SD
  + Jill Mahad, Chief Security Officer, Nazareth SD
  + Kathleen E. Ott, Director of Data, Grants, and Special Programs, Northampton
  + Robert Steckel, Assistant Superintendent, Northampton
  + Walter Schlegel, Superintendent, Pen Argyl
  + Karen Waitz, Food Service Coordinator, Pen Argyl SD
  + Dana Farace, Transportation Coordinator, Pen Argyl SD
  + Jamie Achenbach, Business Administrator Pen Argyl SD
  + Mai Korinchak. School Nurse, Pen Argyl SD
  + Lynn Courtright, Chief of Police & Security, Pleasant Valley
  + Brad Pensyl, Executive Director of Student and Support Staff Services, Pocono Mountain School District
  + Beth Delay, Director, Health/Physical Education,Guidance & Nursing Services, Pocono Mountain School District
  + David Bonenberger, Business Manager,Saucon Valley School
  + Keith Albert, Chief of School Security/Safety, Stroudsburg SD
  + Douglas Wagner, Superintendent, Wilson
  + Garry Musselman, Technology Director, Wilson
  + Laura Sampson, Supervisor of Student Services, Wilson SD
  + Todd Weaver, Director NEMS, Northampton County
  + Sherri Penchishen, Bethlehem Dept of Health
  + Alycia Walty, Chief Medical Director, StarWellness
* Human Resources
  + Frank DeFelice, Assistant Executive Director, CIU20
  + Franchesca Phalen, Supervisor of HR & Research Services, CIU 20
  + Braden Hendershot, Assistant to the Superintendent, Bangor SD
  + Russell Giordano, Chief Human Resources Officer, Bethlehem SD
  + Stephen Zall, Director of HR, East Stroudsburg SD
  + Alyssa Emili, Assistant Superintendent, Easton SD
  + Dennis Riker, Superintendent, Nazareth SD
  + Donna Teklits, Supervisor of HR & Child Accounting, Northampton SD
  + Walter Schlegel, Superintendent, Pen Argyl SD
  + David Bonenberger, Business Manager, Saucon Valley SD
  + Laura Connolly, Assistant Superintendent for Personnel, Stroudsburg SD
  + Douglas Wagner, Superintendent, Wilson SD
  + Adam Lazarchak, Executive Director, BAVTS
  + Stephen Curran, Business Manager, CIT
  + Diane Serfass, Business Manager, MCTI
  + John Burrus, Chief Human Resources Officer, Easton SD
  + Kathleen Smith, Executive Director of HR, Pocono Mountain SD
  + Margaret Schaffer, Assistant Superintendent, Delaware Valley SD
  + Robert Mauro, Interim Director of HR, Pleasant Valley SD

Resources:

* CDC Considerations for Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
* CDC the Schools Decision Tree: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf>
* CDC the Interim Guidance for Schools and Day Camps: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf#page=46>
* Process to Reopen Pennsylvania: <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
* CDC People Who Need Extra Precautions: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>
* CDC Print Resources: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
* CDC Considerations for Youth Sports: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
* PA Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees and the Public: <https://www.governor.pa.gov/wp-content/uploads/2020/06/20200504-COVID-19-Business-Guidance.pdf>
* DOH Guidance on Home Isolation or Quarantine and Returning to Work: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf>
* CDC Important Information About Your Cloth Face Coverings: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-coverings-information.pdf>
* Guidance on Homemade Masks During COVID-19: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Homemade%20Mask%20Guidance.pdf>
* PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory: <https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/>
* CDC How to clean and disinfect: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
* County of Bucks: Guidance for Bucks County Schools Reopenings - DAVID C. DAMSKER, M.D., M.P.H. (June 15, 2020)
* World Health Organization <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>
* American Academy of Pediatrics: COVID-19 Planning Considerations Guidance for School Re-entry <https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/?fbclid=IwAR2d4S6x4hi01U-Pj3IQH2mpoSE0tYg1PEcwsfPGq6h9K1QNdLstXAIMaEA>
* Sick Kids: Recommendations For School Reopening [https://www.sickkids.ca/PDFs/About-SickKids/81407-COVID19-Recommendations-for-School-Reopening-SickKids.pdf](https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sickkids.ca%2FPDFs%2FAbout-SickKids%2F81407-COVID19-Recommendations-for-School-Reopening-SickKids.pdf&data=02%7C01%7CMHoffman%40bucksiu.org%7C9538c5eec71d4cac506f08d813826cc2%7C59eb1c1649184d6399bdf38e462a9ca6%7C0%7C0%7C637280798177154662&sdata=DGReok%2Bqs6M3tYN8QjKbCOG2KU%2BCXi2OZhFB9Y%2BfZZs%3D&reserved=0)
* PA School Reopening Task Force Report June 18, 2020

**Health and Safety Plan Governing Body Affirmation Statement**

The Board of Directors for the Delaware Valley School District reviewed and approved the Phased School Reopening Health and Safety Plan on **August 6, 2020.**

The plan was approved by a vote of:

**5 Yes**

**4 No**

Affirmed on: **August 6, 2020**

By:

**Cory Homer, President**

*\*Electronic signatures on this document are acceptable using one of the two methods detailed below.*

*Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.*

*Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.*